|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CCFW Meeting Minutes | | | | | |
| **Date:** | June 23th 2014 | | **Time:** 3:00-4:00 pm | | **Facilitator:** James Norton |
| **Location:** | South Glens Falls High School LGI  **Next Meeting**: TBD @ SGFPD office | | | | **Recorder:** James Norton |
| **Attendees:** | Tim Cooper G&S Printing  James Norton CCFW-PFS Coordinator/The Prevention Council  Timothy Markwardt Saratoga County Sheriff  Kyle Hutter New York State Troopers  Sgt Lindsey SGF Police Department  Deputy Kitts Saratoga Sheriffs  Amanda Duff Saratoga County Health Dept.  Jennifer Oliver-Goodwin CCFW- Coalition Coordinator/Prevention Council | | | | |
|  | |  | | | |
| Topic | | **Discussion** | | **Decisions/Actions to be Taken** | |
| **Welcome**  **PEC Color Run**  **Alternative Destruction**  **DRE Request**  **Cardinal Health Grant**  **Advertising**  **Conference**  **Next Meeting** | | Discussion : Tim Printing ads  Dettera needs to be ready for August 6th.  Dettera packets were approved previously. Next step was to determine sizes ordered, Display boxes and labeling  Discussion: Dettera Distribution plan  Events to distribute the product  Feasible sizes for the display boxes  Cost and initial purchase size  DRE Deputy Kitts Presentation on the Value of DRE training for prosecution. Saratoga County Deputies now assist 14 departments in 6 counties. Requested CCFW support in attending the 22nd Annual Drug Recognition Expert Conference in Denver Colorado.  Continue operations as planned with PFS funding.  Discussion: SGFHS Marketing teacher will use class time to create the advertising with Graphic’s Design team.  Continue drop box flyers      Members discussed doing a Training Conference with Prescribers after the May meeting.  Discussion: Tentative Date August 6th 2016- may be too soon  CME sponsorship from Albany Medical Center- Still unknown  Presenters  Fallback dates and locations  Target Hospital- Glens Falls, Saratoga Springs or Both  Discussion : Necessity of the July Meeting | | Dettera Distribution Plan Approved.  Initial Purchase not to Exceed $2,500 in Packets, 25.00 in Labeling, & 300 in Displays  \*\*\*\*\*Addendum- final cost\*\*\*\*\*  $2,537.00 in Packets (Approved 6/28)  $90.00 in Labeling (Approved 6/28)  Follow Action plan to advertise DEA take back days and order Dettera for distribution.    Approved- Total expense $3,400.70  Continuing  Tabled until Next Meeting  James will directly oversee. If there is no CME approval by July 8th, move to fall back date and location (SUNY ADK Wilton Campus or Glens Falls Airport Conference Center)  To be held in late August to discuss in school media creation or early August to discuss CME. | |
| Next Meeting: | | Next Meeting: August -TBD @ 3 pm @ The South Glens Falls Village PD | |  | |